SPECIAL ADVERTISEMENT

CHIEF EXECUTIVE OFFICER
SAMOA AUTHORITY AUTHORITY

Applications are invited from interested qualified candidates for the above-mentioned position.

The Chief Executive Officer appointment is for a contractual term of employment of three (3) years. Salary and benefits will be in accordance with existing remuneration packages set by the Governement of Samoa for Chief Executive Officers/General Managers of Ministries and Corporation.

Detailed information are included in the Application Package which can be uplifted from the Ministry for Public Enterprises ('MPE') or downloaded from the MPE website www.mpe.gov.ws.

Applicants need to provide the following:

1. **A Cover Letter**
2. **Completed Competency Self-Assessment Form;**
3. **Most recent curriculum vitae that includes:**
   (i) Details of all your current and previous work history, including the following information:
      (a) Position title, employer and the dates you held the position; and
      (b) List of Achievements; and
      (c) Brief Summary of Key Accountabilities
   (ii) Certified copies of all certificates of academic achievements, qualifications, trainings, professional affiliation and other documents provided in support of your application. (*Certified copies are those that are seen and verified by a lawyer as true copies of the originals)*; and
   (iii) Your contact details for correspondence purposes in relation to your application for this position.
4. **Completed Referee Details with recent written references from three (3) professional referees (*Recent means no later than 12 months*).**

Applications must be marked "**Confidential – Application for CHIEF EXECUTIVE OFFICER SQA**"

and addressed to:

The Chairman
Board of Director
Samoa Qualification Authority
Apia, Samoa

and delievered to **MPE Address:**
Level 1, NPF Plaza
Tel 34500
Beach Road, Apia

Closing Date & Submission of Applications:
Completed applications should be received by the Ministry for Public Enterprises, Level 1, NPF Plaza Building by **Friday, 26th August 2022 @ 4.00pm.**

It is important to note that ALL applications received after the time and date stated in the advertisement **WILL NOT** be accepted and considered during the short listing process.

Applications can be submitted via email cam.wendt@mpe.gov.ws. A hard copy of an electronically submitted application received after the due date may be accepted given the electronic copy was received on time.

For more information, please contact the Assistant Chief Executive Officer (Public Bodies Governance Division) Manu'a Dr. Cam Wendt of the Ministry for Public Enterprises on phone 34500 ext 206 or email cam.wendt@mpe.gov.ws