



Government of Samoa
Malo o Samoa

MINISTRY FOR PUBLIC ENTERPRISES

Directors' Application Information Package

1. GENERAL

The Independent Selection Committee (ISC) is pleased to invite applications from experienced and suitably qualified individuals interested in serving in any of the Director positions of the Public Bodies listed below:

(1) Development Bank of Samoa (DBS) – one vacancy

1.1 A person with extensive and successful experience in accounting/auditing, financial and/or economic management in senior positions in medium to large organizations and holding appropriate academic and/or professional qualifications.

(2) Public Trust Office (PTO) – four vacancies

2.1 A suitably qualified person with extensive and proven experience in the matters of Wills, Trusts and Estates administration.

2.2 An appropriately qualified legal practitioner/lawyer with extensive and successful work experience either in private practice or in medium to large organizations, preferably in the areas of property and trustee law.

2.3 A suitably qualified person with extensive and successful social and cultural leadership experience, a good understanding of relevant Government policies and a good background in community development and engagement.

2.4 A suitably qualified person with extensive and proven experience in investment and mortgage administration.

(3) Samoa Airport Authority (SAA) – one vacancy

3.1 An academically and/or professionally qualified engineer with extensive and successful experience in civil works with preferably a good understanding of airport infrastructure and maintenance.

(4) Samoa International Finance Authority (SIFA) – one vacancy

4.1 A suitably qualified person with extensive and successful social and cultural leadership experience, a good understanding of relevant Government policies and a good background in rural development and community engagement.

(5) Samoa Post Limited (SPL) – one vacancy

5.1 A suitably qualified person with extensive and successful social and cultural leadership experience, a good understanding of relevant Government policies and a good background in community engagement. Knowledge or understanding of postal work/issues would be an advantage.

(6) Samoa Shipping Corporation (SSC) – one vacancy

6.1 A suitably qualified person with extensive and successful social and cultural leadership experience, a good understanding of relevant Government policies and a good background in rural development and community engagement. Knowledge or experience of sea transport would be an advantage.

(7) Samoa Shipping Services (SSS) – one vacancy

7.1 An appropriately qualified legal practitioner/lawyer with extensive and successful work experience either in private practice or in medium to large organizations, preferably in the areas of commercial and/or civil law. Knowledge of maritime law would be an advantage.

(8) Samoa Trust Estates Corporation (STEC) – one vacancy

8.1 A suitably qualified person with extensive and successful social and cultural leadership experience, a good understanding of relevant Government policies and a good background in rural development and community engagement. Knowledge or experience in medium to large scale farming development would be an advantage.

(9) Samoa Water Authority (SWA) – two vacancies

9.1 An appropriately qualified legal practitioner/lawyer with extensive and successful work experience either in private practice or in medium to large organizations, preferably in the areas of commercial and/or civil law.

9.2 An academically and/or professionally qualified engineer with extensive and successful experience in civil and hydrological engineering with preferably a good understanding of water infrastructure, drainage, integrated water management & maintenance, sustainable water resource use and conservation.

(10) Samoa Life Assurance Corporation (SLAC) – one vacancy

10.1 A suitably qualified person with extensive and proven experience in business development and capital investments to create opportunities for increasing client base-premiums and investment income.

- (11) Accident Compensation Corporation (ACC) – two vacancies
- 11.1 An appropriately qualified person with extensive and proven experience in business, operating medium to large profitable commercial ventures. Successful experience in investment would be an advantage.
- 11.2 An appropriately qualified legal practitioner/lawyer with extensive and successful work experience either in private practice or in medium to large organizations, preferably in the areas of commercial and/or civil law.
- (12) Land Transport Authority (LTA) – one vacancy
- 12.1 An appropriately qualified legal practitioner/lawyer with extensive and successful work experience either in private practice or in medium to large organizations, preferably in the areas of commercial and/or civil law.
- (13) Samoa Fire & Emergency Services Authority (SFESA) – two vacancies
- 13.1 A suitably qualified person with extensive and successful social and cultural leadership experience, a good understanding of relevant Government policies and a good background in community development and engagement.
- 13.2 A person with extensive and successful experience in accounting/auditing, financial and/or economic management in senior positions in medium to large organizations and holding appropriate academic and/or professional qualifications.
- (14) Samoa Sports Facilities Authority (SSFA) – one vacancy
- 14.1 A person with extensive and successful experience in accounting/auditing, financial and/or economic management in senior positions in medium to large organizations and holding appropriate academic and/or professional qualifications.
- (15) Samoa Tourism Authority (STA) – one vacancy
- 15.1 An appropriately qualified legal practitioner/lawyer with extensive and successful work experience either in private practice or in medium to large organizations, preferably in the areas of commercial and/or civil law.
- OR**
- An appropriately qualified person with extensive and successful experience in managing large hotel or deluxe property with proven experience in marketing and ancillary services with a good knowledge of Samoa as a tourist destination.
- (16) Scientific Research Organisation of Samoa (SROS) – two vacancies
- 16.1 A person with extensive and successful experience in accounting/auditing, financial and/or economic management in senior positions in medium to large

organizations and holding appropriate academic and/or professional qualifications.

- 16.2 An appropriately qualified legal practitioner/lawyer with extensive and successful work experience either in private practice or in medium to large organizations, preferably in the areas of commercial and/or civil law.

All those who apply must identify the Public Body and the specific Director position he/she is applying for. Should you wish to be considered for a specific position in more than one Public Body Board or more than one position in the same Public Body Board you may do so. Please indicate in Section 9 of the Application Form your order of preferences up to three.

2. ELIGIBILITY

All applications will be considered, however, a person must not apply if his or her background falls into any of the following disqualification criteria stated in the Public Bodies (Performance & Accountability) Act 2001.

- under 21 years of age;
- an un-discharged bankrupt;
- adjudged to be mentally defective under the Mental Health Act 2007;
- disqualified from being a Director under sections 202, 203 or 204 of the Companies Act 2001, or disqualified previously under section 189 of the Companies Act 1955 ;
- is convicted in Samoa or elsewhere of an offence punishable by death or by imprisonment for a term of 2 years or more;
- was a director or manager of a company at the time the company has been placed in receivership/liquidation;
- has a history of failing to repay on time any money legally owed to any Public Body;
- is an employee, director or shareholder in another business that is potentially in conflict with the Public Body;
- A Member of Parliament, Public Servant, or constitutional officer;
- A person employed or engaged by a PB is not eligible for appointment as a director;

Submitting an application signifies the person's agreement for the ISC to carry out investigations relating to these criteria.

3. APPLICATION

If you have submitted an application form and Curriculum Vitae (CV) to the Ministry within the last twelve months you must provide an expression of interest letter to specify the following:

- 1) Your interest and up to three (3) Public Bodies and the specific Director positions you are interested in;
- 2) Any conflict of interest you may have in any of the Public Bodies;

- 3) Relevant updates you wish to make to your CV and
- 4) Names and the contact details of three (3) Referees.

Otherwise, all applicants including former Directors must provide the following:

- 1) Completed Application Form provided by the Ministry
- 2) Current Curriculum Vitae (CV), and
- 3) The required nominated Referees.

4. SUBMISSION

Applications must be addressed to:

Chair
Independent Selection Committee
C/o Ministry for Public Enterprises
Level 1, NPF Plaza, Apia

E-copies of applications will be accepted and must be with the Ministry by the time and date specified below.

Incomplete and late applications will not be considered.

5. CLOSING DATE

Applications close at 4.00pm Friday 29th September, 2023.

For further information please contact Manu'a Dr. Cam Wendt, ACEO-Governance (cam.wendt@mpe.gov.ws) or call 34500.