



Government of Samoa
Malo o Samoa

MINISTRY FOR PUBLIC ENTERPRISES

Directors' Application Information Package

1. GENERAL

The Independent Selection Committee (ISC) is pleased to invite applications from experienced and suitably qualified individuals interested in serving in any of the Director positions of the Public Bodies listed below:

(1) Accident Compensation Corporation (ACC) – one vacancy

- 1.1 An appropriately qualified person with extensive and proven experience in business, operating medium to large profitable commercial ventures. Successful experience in investment would be an advantage.

(2) Development Bank of Samoa (DBS) – three vacancies

- 2.1 An appropriately qualified person with extensive and successful experience in banking, credit risk management and investment or business development, in particular small to medium sized income earning businesses.
- 2.2 A suitably qualified person with extensive and successful social and cultural leadership experience, a good understanding of relevant Government policies and a good background in rural development and community engagement.
- 2.3 An appropriately qualified legal practitioner/lawyer with extensive and successful work experience either in private practice or in medium to large organizations, preferably in the areas of commercial and/or civil law.

(3) Gambling Control Authority (GCA) – three vacancies

- 3.1 An appropriately qualified legal practitioner/lawyer with extensive and successful work experience either in private practice or in medium to large organizations, preferably in the areas of commercial and/or civil law.
- 3.2 A person with extensive and successful experience in accounting/auditing, financial and/or economic management in senior positions in medium to large organizations and holding appropriate academic and/or professional qualifications.
- 3.3 A suitably qualified person who is a member of the Samoa National Council of Churches. Knowledge of the Gambling Control Authority's mandate is an advantage.

(4) Land Transport Authority (LTA) – one vacancy

- 4.1 An appropriately qualified engineer with extensive and successful experience in civil works with preferably a sound understanding of road infrastructure, drainage and maintenance.

(5) Samoa Housing Corporation (SHC) – one vacancy

- 5.1 A suitably qualified person with extensive and successful social and cultural leadership experience, a good understanding of relevant Government policies and a good background in rural development and community engagement.

(6) Samoa National Provident Fund (SNPF) – one vacancy

- 6.1 An appropriately qualified person with extensive and proven experience in business operating medium to large profitable commercial ventures. Successful experience in investment would be an advantage.

(7) Samoa Ports Authority (SPA) – one vacancy

- 7.1 An appropriately qualified person with extensive and proven experience in business, operating medium to large profitable commercial ventures. Experience or knowledge of commercial port operations would be an advantage.

(8) Scientific Research Organization of Samoa (SROS) – one vacancy

- 8.1 A suitably qualified person with extensive and proven laboratory experience in the fields of medical, agricultural and any other sciences relevant to its mandate.

(9) Samoa Shipping Corporation (SSC) – one vacancy

- 9.1 An appropriately qualified person with a good understanding of international and domestic sea transport and experience with shipping operations, vessel and passenger safety.

(10) Samoa Water Authority (SWA) – one vacancy

- 10.1 An appropriately qualified person with extensive and proven experience in business, operating medium to large profitable commercial ventures.

All those who apply must identify the Public Body and the specific Director position he/she is applying for. Should you wish to be considered for a specific position in more than one Public Body Board or more than one position in the same Public Body Board you may do so. Please indicate in Section 9 of the Application Form your order of preferences up to three.

2. ELIGIBILITY

All applications will be considered; however, a person must not apply if his or her background falls into any of the following disqualification criteria stated in the Public Bodies (Performance & Accountability) Act 2001.

- under 21 years of age;
- an un-discharged bankrupt;
- adjudged to be mentally defective under the Mental Health Act 2007;

- disqualified from being a Director under sections 202, 203 or 204 of the Companies Act 2001, or disqualified previously under section 189 of the Companies Act 1955;
- is convicted in Samoa or elsewhere of an offence punishable by death or by imprisonment for a term of 2 years or more;
- was a director or manager of a company at the time the company has been placed in receivership/liquidation;
- has a history of failing to repay on time any money legally owed to any Public Body;
- is an employee, director or shareholder in another business that is potentially in conflict with the Public Body;
- A Member of Parliament, Public Servant, or constitutional officer;
- A person employed or engaged by a PB is not eligible for appointment as a director;

Submitting an application signifies the person's agreement for the ISC to carry out investigations relating to these criteria.

3. APPLICATION

All applicants who submitted a Director's Application Form and Curriculum Vitae (CV) to the Ministry during the most recent recruitment and selection held in April 2025 are only required to submit an Expression of Interest Letter, which must include the following information:

- (1) A statement of your interest, including up to three (3) Public Bodies and the specific Director positions for which you are applying;
- (2) Disclosure of any actual or potential conflicts of interest related to the identified Public Bodies;
- (3) Disclosure of any disciplinary records, or alternatively, submission of a current Police Report;
- (4) Any relevant updates or amendments to your previously submitted CV;
- (5) The names and contact details of three (3) referees.

Otherwise, all applicants including former Directors must submit the following:

- (1) Their completed Director's Application Form and;
- (2) Their updated Curriculum Vitae (CV)

4. SUBMISSION

Applications must be addressed to:

Chair
Independent Selection Committee
C/o Ministry for Public Enterprises
Level 1, NPF Plaza, Apia

E-copies of applications will be accepted and must be with the Ministry by the time and date specified below.

Incomplete and late applications will not be considered.

5. CLOSING DATE

Applications close at 4.00pm on Wednesday, 6th August 2025.

For further information please contact Fa'amatapili Kamilo Kelemete, ACEO Governance (kamilo.kelemete@mpe.gov.ws) or call 34500.